

Consent to transfer a Western lands holding application

Use this form to transfer, convey, assign or otherwise deal with a lease under section 16, Schedule 3 of the *Crown Lands Management Act 2016*.

Fee

\$330.00 - For further information please refer to the NSW Department of Planning, Housing and Infrastructure —Crown Lands website.

Please note that once payment is received there is a 6-8 week time frame to process the application.

Contact us

For more information, please contact us at:

NSW Department of Planning, Housing and Infrastructure – Crown Lands
PO Box 2155
DANGAR NSW 2309

Phone: 1300 886 235

Email: cl.western.region@crowmland.nsw.gov.au

Web: www.crowmland.nsw.gov.au

Privacy statement

The personal information you provide on this form is subject to the Privacy & Personal Information Protection Act 1989. It is being collected by NSW Department of Planning Housing and Infrastructure and will be used for purposes related to this application. NSW Department of Planning, Housing and Infrastructure will not disclose your personal information to anybody else unless authorised by law. The provision of this information is voluntary or required to be supplied. If you choose not to provide the requested information we may not be able to process this application. You have the right to request access to, and correct details of, your personal information held by the department. Further information regarding privacy can be obtained from the NSW Department of Planning, Housing and Infrastructure website at www.dpie.nsw.gov.au/privacy

Transferor details

I / we (full name/s or registered proprietor/s)	
of (address)	
Contact telephone	
Email address	
Apply for consent of the minister to	insert transfer, transmit etc.
the land specified in the first schedule, hereunder, to:	(Full name/s of proposes transferee/s)
of	(insert address of proposed transferee/s)

First schedule

Western Lands lease no/s. and computer folio no/s.	County	Area

Applicant/ssolicitor	
Address	

Second Schedule—to be complete by the transferor/s

All questions must be answered when transferring rural leases.

What is the rainfall and seasonal conditions for the last 12 months lease/s being transferred

Property Seasonal Conditions:	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Poor <input type="checkbox"/>
District Seasonal Conditions:	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Poor <input type="checkbox"/>
Rainfall measurements	Last 12 months	Average annual rainfall	

Comments:

What livestock (numbers from station count) has been run on the property in the last 12 month period?

Sheep (please specify what breed)		Cattle	
Ewes + % Lambs		Cows + % Calves	
Wethers		Heifers	
Weaners		Steers	
Rams		Bulls	
Total		Total	
Other Livestock		Type	

What is the amount of the consideration money agreed upon?

What other rural lands do you hold?

Tenure	County	Area

Are all the boundary fences in a stock proof condition?

If not please advise what percentage is in a stock proof condition and provide comments regarding what work needs to be done.

Stock Proof	25 % <input type="checkbox"/>	50 % <input type="checkbox"/>	75 % <input type="checkbox"/>	100 % <input type="checkbox"/>	Other =
Year of last repairs					
Comments					

1. Are you aware of any outstanding debt to the Crown for the lease/s?

Please note that a lease cannot be transferred to another holder until all debt is paid in full.

2. What is your estimation of the fair average carrying capacity of the lands being retained?

Declaration by transferor/s

I/We do solemnly and sincerely declare that:

1. the answers to the questions in the Second Schedule are true
2. a certified copy of the contract or agreement for sale is enclosed
3. the proposed transferee/s has completed the declaration on the separate Part 2 of this form
4. no consideration other than that stated above has passed or will pass between the transferee/s and myself/ourselves in relation to this transaction.

I / we make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act 1900*.

Declared at (place):	
Date:	
Signed:	

In the presence of an authorised witness, who states:

I (name of authorised witness)	
a (qualification of authorised witness)	

Certify the following matters concerning the making of this statutory declaration by the person/s who made it (*please cross out any text that does not apply):

1. * I saw the face of the person **OR** I did not see the face of the person because the person was wearing a face covering—but I am satisfied that the person had a special justification for not removing the covering; and
2. * I have known the person for at least 12 months **OR** I have not known the person for at least 12 months—but I have confirmed the person’s identity using an identification document and the document I relied on was:

Describe identification document relied on:	
Signature of authorised witness:	
Date:	

Full name/s of transferee(s)	
Address	
Telephone	
Email address	

Third Schedule—to be complete by the transferee

Lands held by me / us excluding lands being transferred. If no lands are held write NIL.

Tenure	County	Area	By whom held

Fourth Schedule—to be complete by the transferee

Questions 1 to 4 must be answered in every application.

All questions must be answered when transferring rural leases. Incomplete applications will be returned unprocessed.

1. What is your occupation?

2. What is the amount of the consideration money agreed upon?

3. What use do you intend to make of the holding? Please attach details.

4. Do you intend to reside on the holding? If no, provide details.

5. Do you intend to work the holding personally? If not, what other arrangements do you intend to make regarding day-to-day management?

6. Have you fully inspected the holding? Are you aware of the conditions attached to the lease/s?

7. What has been your experience in grazing or other rural pursuits? State where you have gained your experience. ('Life-long' or 'sufficient' is not an acceptable answer to this question).

8. What is your estimation of the fair average carrying capacity of the lease(s) in question?

9. If the proposed transferee is a proprietary company has the information required as per Annexure 'A' been attached?

10. What property name do you intend to call the lease/s

Declaration by proposed transferee/s

I / we do solemnly and sincerely declare that:

- I am/we are the proposed transferee/s of the land shown in the first schedule of part 1 of this application
- the third schedule contains a true statement of all lands held by me/us
- the answers to the questions in the fourth schedule are true.

I/we make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act 1900*.

Declared at (place)	
Signed	
Date	

In the presence of an authorised witness, who states:

I (name of authorised witness)	
a (qualification of authorised witness)	

certify the following matters concerning the making of this statutory declaration by the person/s who made it (*please cross out any text that does not apply):

1. * I saw the face of the person **OR** I did not see the face of the person because the person was wearing a face covering—but I am satisfied that the person had a special justification for not removing the covering
2. * I have known the person for at least 12 months **OR** I have not known the person for at least 12 months—but I have confirmed the person’s identity using an identification document and the document I relied on was:

Describe identification document relied on	
Signature of authorised witness	
Date	

Lodgement

Email to: cl.western.region@crowmland.nsw.gov.au (an invoice will be generated up to 14 days after receipt of the application)

Mail to: NSW Department of Planning, Housing and Infrastructure — Crown Lands, PO Box 2155, DANGAR NSW 2309

Include fee payment - Cheque or Money Order payable to the Department of Planning, Housing and Infrastructure - Crown Lands

Office use only – Refer to the Receipting and Referrals Codes Document					
BCD <input type="checkbox"/>	BCN <input type="checkbox"/>	DO <input type="checkbox"/>	Referral Code	Account Number	
Fee Paid		Receipt Number		TRIM	
Date					

Annexure 'A'

Company ownership of Western Lands Lease

The minister administering the *Crown Land Management Act 2016* is prepared to consider an application for consent to transfer restricted Western lands leases in the Western Region to a company provided that the following information is forwarded.

- the name, address and contact number (business and after hours) for the public officer of the company. Public officer being a natural person who is able to respond speedily to any land husbandry requirements of the department
- a current company search.

This is required in addition to the information provided in this application.

Please note that when the purchaser is a registered company the application form must be signed by any of the following:

- a. two directors of the company
- b. a director and a company secretary of the company
- c. for a proprietary company that has a sole director who is also the sole company secretary—that director.

Transmission - transfer of Estate

A copy of the Will and probate will be required when lodging the application.