

# Landowner's consent for domestic waterfront structures application

Use this form to seek landowner's consent for domestic waterfront structures for lodgement of applications to other approval authorities\* in respect of development proposals on Crown land.

## Important information

The Department of Planning, Industry and Environment—Crown Lands (the Department) has the authority to grant minister's consent as landowner under the *Crown Land Management Act 2016* to the lodging of:

- development applications, Complying Development Certificate applications, Building Information Certificates and major project applications under the *Environmental Planning and Assessment Act 1979*
- development applications under the *Native Vegetation Act 2003*
- applications required under other applicable legislation.

Landowner's consent will only be given if it is determined that the proposal is consistent with the management of Crown land under the *Crown Land Management Act 2016*. Crown land includes waterway areas.

If your proposal requires the lodgement of a Development Application (DA) with council, the completed DA in its entirety, must be forwarded to the department for the provision of land owner's consent prior to lodgement with council

\* Approval authorities include Council, Fisheries, Maritime, the Minister for Planning, other government agencies, or an accredited certifier for the issue of a Complying Development Certificate. You should make your own enquiries as to the type of application, if any, you need to make.

## Fee

An application fee is required to apply for landowner's consent for domestic waterfront structures. Please refer to [Fees | Crown Lands \(nsw.gov.au\)](#).

## Contact us

For more information, please contact us at:

NSW Department of Planning, Industry and Environment — Crown Lands

PO Box 2155

DANGAR NSW 2309

Phone: 1300 886 235

Fax: 02 4925 3517

Web: [industry.nsw.gov.au/lands](http://industry.nsw.gov.au/lands)

## Privacy statement

The personal information you provide on this form is subject to the Privacy & Personal Information Protection Act 1989. It is being collected by NSW Department of Planning, Industry & Environment and will be used for purposes related to this application. NSW Department of Planning, Industry & Environment will not disclose your personal information to anybody else unless authorised by law. The provision of this information is voluntary or required to be supplied. If you choose not to provide the requested information we may not be able to process this application. You have the right to request access to, and correct details of, your personal information held by the department. Further information regarding privacy can be obtained from the NSW Department of Planning, Industry & Environment website at [www.industry.nsw.gov.au/legal/privacy](http://www.industry.nsw.gov.au/legal/privacy)

## Lodging party

Salutation	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other:				
First name			Surname		
Home address					
Postal address					
Home telephone		Work		Mobile	
Email address					
Business name					
Company contact person					

## Applicant/s (adjoining land owner/s)

Salutation	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other:				
First name			Surname		
Home address					
Postal address					
Home telephone		Work		Mobile	
Email address					
Business name					
Company contact person					

Salutation	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other:				
First name			Surname		
Home address					
Postal address					
Home telephone		Work		Mobile	
Email address					
Business name					
Company contact person					

If insufficient space, please attach additional applicant details

## Site identification details

Address	
Property description include Lot(s) and DP(s)	
Site and locality description <i>Refer to additional information on Page 6</i>	
Local Government Area	
Name of waterway	
Current use(s) of the land - Include all uses/structures on Crown land including berthing area	
Details of current tenures held over the land	

## Proposal details

Description of proposal – include all structures and uses including a berthing area

List plans attached

List Consent authorities

Relevant Act or environmental planning instrument(s)

Zoning of the land

Is the development permissible in this zone?

Yes

No

If no, do existing use rights apply to the land?

Yes

No

List existing rights

Is approval required from any other authorities?       Yes       No

(attach approval or provide details of current status of approval)

## Declaration

<input type="checkbox"/> I <input type="checkbox"/> We	<ul style="list-style-type: none"> <li>do hereby declare and affirm that the information provided on this form is accurate to the best of my/our knowledge and belief.</li> <li>understand that if the information is incomplete, the application may be delayed or rejected or more information may be requested.</li> <li>acknowledge that if the information provided is misleading, any approval granted may be void.</li> </ul>		
Lodging Agent name			
Signature		Date	
Applicant (landowner) name			
Signature		Date	
Applicant (landowner) name			
Signature		Date	

**Note:** NSW Department of Planning, Industry and Environment – Crown Lands cannot process applications that are incomplete or do not comply with lodgement requirements. The department may request additional information from applicants to enable full assessment of the application..

## Supporting documentation checklist

When submitting this form check you have:

- Completed this form in full and included the application fee
- Completed the Development Application and/or Building Information Certificate form and attached the original document(s)
- Attached two copies of an existing site plan (for new construction) or Identification Survey for existing structures showing the location of the proposal including existing structures \*\*
- Attached two copies of plans or drawings describing the proposed development
- Included or attached a detailed description of the proposal sufficient to understand its full extent and likely impacts and any associated Statement of Environmental Effects or Environmental Impact Statement
- Attached written support from NSW Fisheries
- Attached approval or written support from Maritime (Transport for NSW)
- Attached the existing structures \*\* Identification Survey including:
  - i. title block, border, scale, key, boundary dimensions, site area, north point and, where applicable, vertical datum and contours;
  - ii. location and use of existing structures, including any reclaimed area and free standing piles below Deed Mean High Water Mark;
  - iii. the position of the Mean High Water Mark in relation to the registered deposited plan boundaries;
  - iv. the distance from the side property boundaries to the existing and proposed structures
  - v. the calculated areas (m<sup>2</sup>) for each structure or reclamation below the Deed Mean High Water Mark
- Attached the plans or drawings describing the proposed development. It must be overlaid on the Identification Survey and indicate:
  - i. the location of the proposed development (including extensions or additions to existing structures) in relation to the site boundaries and adjoining development;
  - ii. elevations and sections showing proposed materials, external finishes and heights
  - iii. the calculated areas for each structure or reclamation below the Deed Mean High Water Mark

## Incomplete applications:

Any applications received by the department that are missing required documentation, fees, application forms, plans or approvals from other agencies may be rejected or returned to the applicant as incomplete.

## Lodgement

Include fee payment: Cheque or Money Order payable to the Department of Planning, Industry and Environment — Crown Lands

Mail to: Department Planning, Industry and Environment — Crown Lands  
PO Box 2155, DANGAR NSW 2309

Office use only – Refer to the Receipting and Referrals Codes Document						
DO	Referral Code	DO	Receipting Code	LOC/DCPT4	TRIM DOC	
Fee Paid		Receipt Number		Account number		
Date						